



**NOTICE OF PUBLIC MEETING
JOINT MEETING OF SCC BOARD OF TRUSTEES
AND
GREAT PRAIRIE AREA EDUCATION AGENCY BOARD OF DIRECTORS**

**Monday, November 11, 2024 at 5:00 p.m.
Southeastern Community College, 1500 West Agency Road, West Burlington, Iowa
Board Room (Room #AD-1)**

**Via Zoom @ <https://scciowa.zoom.us/j/93533402460>
Meeting ID - 93533402460**

Tentative Agenda

1.0 Call to Order

2.0 Members Present

3.0 Report from Great Prairie Area Education Agency and Southeastern Community College

4.0 Adjournment

This notice is given pursuant to Chapter 21, Code of Iowa.

Darcy Burdette

Darcy Burdette, Board Secretary



**NOTICE OF PUBLIC MEETING
REGULAR MEETING OF THE BOARD OF TRUSTEES**

Monday, November 11, 2024 at 6:00 pm

SCC Board Room -West Burlington Campus, 1500 West Agency Road, West Burlington, IA

Via Zoom @ <https://scciowa.zoom.us/j/99689396692>

Meeting ID: 996 8939 6692

Tentative Agenda

1.0 Routine Items

- 1.1 Call to Order, Roll Call, and Pledge of Allegiance
- 1.2 Adoption of Formal Agenda
- 1.3 Communications (Limited to Five (5) Minutes per Individual)
 - 1.3.1 Audience
 - 1.3.2 Administration
 - 1.3.3 Board
- 1.4 Community Colleges for Iowa Trustee Board Report

2.0 Action Items

- 2.1 Approval of Consent Agenda
(NOTE: All matters listed on the attached Consent Agenda are considered to be Routine by the Board of Trustees and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.)
- 2.2 Resolution Approving Construction Contract and Bond for the Construction of the Keokuk Campus Building 200 Roof Replacement
- 2.3 Resolution Approving Construction Contract and Bond for the Construction of the West Burlington Campus Server Room HVAC Upgrades

3.0 Accountability

- 3.1 President's Report
- 3.2 Fall Enrollment Summary
- 3.3 Hospital/SCC Partnership Update
- 3.4 Monthly Financial Report
- 3.5 Facilities Update

4.0 Community Colleges for Iowa meetings:

- December 3-5, 2024 – Community College Convention & Tradeshow
- February 9-12, 2025 - ACCT National Legislative Summit, Washington, DC
- February 18, 2025 – Student Legislative Seminar/PTK Awards Dinner
- February 19, 2025 – Community College Day on the Hill/ IACCT Board Meeting

SCC Board of Trustees meetings:

- Monday, December 9, 2024 at 4:30 pm at the West Burlington Campus
- Monday, January 13, 2025 at 4:30 pm at the West Burlington Campus
- Monday, February 17, 2025 at 4:30 pm at West Burlington Campus (moved back one week due to ACCT in Washington, DC)
- Monday, March 10, 2025 at 4:30 pm at West Burlington campus

5.0 Adjournment

Darcy Burdette

Darcy Burdette, Board Secretary

CONSENT AGENDA

for
November 11, 2024

1. Approval of Minutes
 - October 14, 2024, Regular Board Meeting Minutes
2. Presentation of Bills of Account
3. Resignations, Terminations and Mutually Agreed to Contract Adjustments

Name	Title	Date of Hire	Last day of Employment	Reason
Kaye Gilbert	Accountant	05/01/2024	10/24/2024	Personal.
Brandi Haight	PACE – Ticket to Work & Food Assistance Education Specialist	09/01/2022	11/19/2024	Personal.
Sarah Schwartz	TRIO SSS Program Advisor – WB	12/07/2015	10/31/2024	Accepted open TRIO SSS Project Director position.

4. Employment Contracts

Name	Title	Contract Period	Salary
Cristien Balmer (Replacement)	Instructor – Industrial Controls, Automation and Robotics Technology - Keokuk	November 4, 2024 – August 12, 2025	\$39,894.71 (\$61,100.00 annual)
Tre Flowers (Replacement)	Head Women’s Basketball Coach	December 15, 2024 – June 30, 2025	\$21,609.19 (\$40,000.00 annual)
Sarah Schwartz (Replacement)	TRIO SSS Project Director	November 1, 2024 – June 30, 2025	\$38,222.22 (\$58,000.00 annual)